



Al-Badar Educational & Charitable Trusts

AL-BADAR RURAL DENTAL COLLEGE & HOSPITAL, KALABURAGI

Affiliated to Rajiv Gandhi University of Health Sciences Bangalore &
Recognized by Dental Council of India (New Delhi)

INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE MEETING

1st IQAC Meeting : 06/06/2022

Time : 2:00PM

Venue: IQAC Office

Dr. Heena Zainab, IQAC Co-ordinator welcomed the Chairman Dr. Syed Zakauallah and Members of the Internal Quality Assurance Cell (IQAC). The following agendas were discussed.

Agenda and Resolutions

1. Reading of the Minutes of previous meeting.

Resolution: The minutes were presented and approved by all the members.

2. Preparation of Calendar of events for the Academic Year 2022 -2023

Resolution: By taking the inputs from various departments, cells and committees, it was decided to prepare the calendar of events for the Academic Year 2022- 2023.

3. Curriculum reforms

Resolution: It was decided to implement the curriculum as per DCI regulations and RGUHS norms.

4. Organizing a program on Faculty development.

Resolution: It was decided to organize a programme on innovative teaching methods in health sciences.

6. Conducting of Value Added, Add-on and Training Programs

Resolution: It was decided to conduct the value added, add on and training programs with involvement of external experts.

7. Organizing lectures on Capability enhancement by an external speaker.

Resolution: It was decided to organize a lecture on Human value development, Language and communication skills, Analytical skill development, Soft skills and Personality development and Interviewing skills by Mr. Zameer Ahmed for faculty and students.

8. Organizing Orientation and Anti-ragging workshop.

Resolution: It was decided to conduct a workshop on Orientation and Anti-ragging for freshers and seniors.

9. Celebrating international and national days

Resolution: It was decided to commemorate the celebration of international and national days.



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Members present:

Name of the staff	Designation	Signature
Dr. Syed Zakauallah	Chairman	
Dr. Heena Zainab	Coordinator	
Dr. M A Mujeeb – Management Representative	Member	
Dr. Syeda Arshiya Ara	Member	
Dr. Aaisha Siddiqua	Member	
Dr. Ghousia Fatima	Member	
Dr. Arshad Hussain	Member	
Dr. Syed Sanaullah - Educationist	Member	
Mr. M A Najeeb – Managing Partner, MAM Agro Foods	Industrialist	
Mr. Jagannath Maski – Librarian	Member	
Mr. Shahbuddin Office Superintendent	Member	
Dr. Ayesha Farheen- Alumni	Member	
Dr. Afaf - Student	Member	
Mr. MOHAMMED RAFIQUDDIN Parent Representative	Member	

The meeting was concluded by IQAC coordinator thanking all the members for their active participation and contribution.

IQAC COORDINATOR
INTERNAL QUALITY ASSURANCE CELL
CO-ORDINATOR
ARDCH, KALABURAGI

PRINCIPAL
PRINCIPAL
Al-Badar Rural Dental College
& Hospital, KALABURAGI

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MINUTES OF THE MEETING

2nd IQAC Meeting: 03/10/2022

Time : 2:00PM

Venue: IQAC Office

Meeting started with welcome address by Dr. Heena Zainab, IQAC Co-ordinator. The Following agendas were discussed and appropriate decisions were made:

Agenda and Decisions

1. Reading of the Minutes of previous meeting
Resolution: The minutes were presented and approved by all the members.
2. Appraise the members on the outcome of academic excellence
Resolution: The faculty was appraised for achieving outstanding results in University examination.
3. Review of antiragging committee proceedings
Resolution: Sensitization programs were organized for freshers and senior students.
4. Review of postgraduate work progress
Resolution: It was decided to review the postgraduate work progress with the head of concerned department.
5. Organizing sports and cultural week.
Resolution: It was decided to conduct sports and cultural events.
6. To conduct ethical committee meet
Resolution: It was decided to conduct ethical committee meeting for postgraduate students with synopsis presentation.
7. Evaluation of examination reforms.
Resolution: It was decided to evaluate the examination reforms for the upcoming UG and PG university examinations.

Members present:

Name of the staff	Designation	Signature
Dr. Syed Zakauallah	Chairman	
Dr. Heena Zainab	Coordinator	
Dr. M A Mujeeb – Management Representative	Member	
Dr. Syeda Arshiya Ara	Member	
Dr. Aaisha Siddiqua	Member	



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Dr. Ghousia Fatima	Member	
Dr. Arshad Hussain	Member	
Dr. Syed Sanaullah - Educationist	Member	
Mr. M A Najeeb – Managing Partner, MAM Agro Foods	Industrialist	
Mr. Jagannath Maski – Librarian	Member	
Mr. Shabuddin Office Superintendent	Member	
Dr. Ayesha Farheen- Alumni	Member	
Dr. AFAF - Student	Member	
Mr. MOHAMMAD RAFIQUDDIN Parent Representative	Member	

The meeting was concluded by IQAC coordinator thanking all the members for their active participation and contribution.



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MINUTES OF THE MEETING

3rd IQAC Meeting : 02/01/2023

Time : 11:30AM

Venue: IQAC Office

Meeting started with welcome address by Dr. Heena Zainab IQAC Co-ordinator. Chair person of IQAC Dr. Syed Zakaullah, Principal, appreciated the efforts inculcated in implementing the NAAC work. Further, the Following agendas were discussed and appropriate decisions were made.

Agenda and Decisions

1. Reading of the Minutes of previous IQAC meeting.
Resolution: The minutes of the previous meeting was presented and approved by all the members.
2. Organizing a program on stress management for office use.
Resolution: It was decided to organize a workshop on stress management for technicians.
3. Review of postgraduate work progress.
Resolution: It was decided to review the postgraduate work progress with the head of concerned department.

Members present:

Name of the staff	Designation	Signature
Dr. Syed Zakaullah	Chairman	
Dr. Heena Zainab	Coordinator	
Dr. M A Mujeeb – Management Representative	Member	
Dr. Syeda Arshiya Ara	Member	
Dr. Aaisha Siddiqua	Member	
Dr. Ghousia Fatima	Member	
Dr. Arshad Hussain	Member	
Dr. Syed Sanauallah -	Member	



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Educationist		
Mr. M A Najeeb – Managing Partner, MAM Agro Foods	Industrialist	
Mr. Jagannath Maski – Librarian	Member	
Mr. Shahbuddin Office Superintendent	Member	
Dr. Ayesha Farheen- Alumni	Member	
Dr. Rukhsar - Student	Member	
Mr. Shaikh Abdul Khadar Parent Representative	Member	

The meeting was concluded by IQAC coordinator thanking all the members for their active participation and contribution.

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MINUTES OF THE MEETING

4th IQAC Meeting: 04/04/2023

Time : 11:30AM

Venue: IQAC Office

Meeting started with welcome address by Dr. Heena Zainab, IQAC Co-ordinator.
The following agendas were discussed and appropriate decisions were made.

Agenda and Decisions

1. Reading of the Previous Meeting Minutes
Resolution: The minutes of the previous meeting was read and approved.
2. Review of undergraduate performance.
Resolution: It was decided to review the undergraduate performance with the head of concerned department.
3. Submission of attendance and internal assessment record
Resolution: It was informed to all the departments to submit the attendance and internal assessment record.
4. Evaluation of examination reforms.
Resolution: It was decided to evaluate the examination reforms for the upcoming university examinations.
5. To review the proceedings of International and National day celebrations.
Resolution: It was informed to the head of departments to submit the reports on the activities conducted.

Members present:

Name of the staff	Designation	Signature
Dr. Syed Zakaullah	Chairman	
Dr. Heena Zainab	Coordinator	
Dr. M A Mujeeb – Management Representative	Member	
Dr. Syeda Arshiya Ara	Member	
Dr. Aaisha Siddiqua	Member	
Dr. Ghousia Fatima	Member	
Dr. Arshad Hussain	Member	

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Dr. Syed Sanaullah - Educationist	Member	
Mr. M A Najeeb – Managing Partner, MAM Agro Foods	Industrialist	
Mr. Jagannath Maski – Librarian	Member	
Mr. Shahabuddin Office Superintendent	Member	
Dr. Ayesha Farheen- Alumni	Member	
Dr. Rukhsar - Student	Member	
Mr. Shaikh Abdul Khadar Parent Representative	Member	

The meeting was concluded by IQAC coordinator thanking all the members for their active participation and contribution.

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