



Al-Badar Educational & Charitable Trusts

AL-BADAR RURAL DENTAL COLLEGE & HOSPITAL, KALABURAGI

Affiliated to Rajiv Gandhi University of Health Sciences Bangalore &
Recognized by Dental Council of India (New Delhi)

Non-Teaching Staff Performance Appraisal System (ADMINISTRATIVE / TECHNICIAN / ATTENDER)

Part A: Employee Basic Details	
Name in Block Letters	ABDUL SUBHAN
Employee ID	ABDC 95NTS126
Department /Section	ORAL PATHOLOGY
Educational Qualification	DMLT
Designation	LAB TECHNICIAN
Date of joining ARDCH	18 JAN 1995
Service Experience	26 YRS

Part B: Professional Development of Employee	
Additional Qualification Acquired	
Professional Development Training Programme Attended	TEAM WORK & PERSONAL EFFECTIVENESS

Part C: Employee Evaluation Details				
GRADES	1	2	3	4
Knowledge about the work				✓
Time Punctuality				✓
Behavior in Office				✓
Communication in Office				✓
Willingness to stay extra hours if required				✓
TOTAL				20

<10 Poor ; 10 – 15 Good ; >15 Excellent

Part D: Remarks	
Remarks by head of the Department	Chitra Satisfactory
Overall recommendations by Principal	S. Sade


Employee


HOD


Principal

Near PDA Engg. College, Naganhalli Road, KALABURAGI - 585 102 - KARNATAKA - INDIA.

Phone : 08472 - 227610, 220222 - Fax : 229687 | albadar_glb@yahoo.com



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**Non-Teaching Staff Performance Appraisal System
(Sweeper/Guards)**

Part A: Employee Basic Details	
Name in Block Letters	SAVITA
Employee ID	ABDCNTS083
Department /Section	ORAL MEDICINE & RADIOLOGY
Educational Qualification	7 th grade passed.
Designation	SWEEPER
Date of joining ARDCH	27.11.2014
Service Experience	9 YRS

Part B: Employee Evaluation Details				
GRADES	1	2	3	4
Knowledge about the work			✓	
Time Punctuality			✓	
Behavior in Office			✓	
Communication in Office			✓	
Willingness to stay extra hours if required			✓	
TOTAL	15			

<10 Poor ; 10 – 15 Good ; >15 Excellent

Part C: Remarks	
Remarks by head of the Department	Satisfactory
Overall recommendations by Principal	<i>[Signature]</i>

Employee

[Signature]

HOD

Head of the Department
Oral Medicine & Radiology

Principal

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