

Al-Badar Educational & Charitable Trust's

AL-BADAR DENTAL COLLEGE & HOSPITAL, KALABURAGI

Affiliated to Rajiv Gandhi University of Health Sciences Bangalore &
Recognized by Dental Council of India (New Delhi)



AL BADAR DENTAL COLLEGE AND HOSPITAL SELF APPRAISAL FORM (FOR FACULTY)

GENERAL INFORMATION:

Name	Dr Syeda Arshiya Ara
Qualification	BDS, MDS, Ph. D
Department	Oral Medicine And Radiology
Designation [at the time of joining]	Asst Professor
Present Designation	Professor and HOD
Date of joining the institution	1.11.2001

RESIDENTIAL ADDRESS:

NEAR LUQMAN COLLEGE OF PHARMACY
DEVA NAGAR

Phone No.9880352812

E-mail Id: drarshiyazaka@gmail.com

TEACHING EXPERIENCE DETAILS:

Designation	Name of Institution	From	To	Total Experience Year-Month-Day
Asst. Professor (Full-time)	Al-Badar Dental College & Hospital, Gulbarga.	01/11/2001	31/10/2004	3 Years
Reader (Full-time)	Al-Badar Dental College & Hospital, Gulbarga.	01/11/2004	31/10/2007	3 Years
Associate Professor (Full-time)	Al-Badar Dental College & Hospital, Gulbarga.	01/11/2007	31/10/2009	2 Years
Professor (Full-time)	Al-Badar Dental College & Hospital, Gulbarga.	01/11/2009	20.12.20	11.1 years
Professor & HOD	Al-Badar Dental College & Hospital, Gulbarga	21.12.2020	Till Date	3 Years 8 months

Sy. No.12, GDA. Layout, Dariyapur, Naganhalli Road, Kalaburagi - 58102



www.albadardentalcollege.org



albadar_glb@yahoo.com

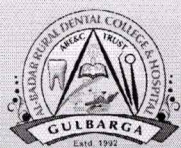


: 08472 - 227610



: 9353410134

principal@albadardentalcollege.org



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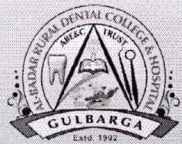
LEAVES AVAILABLE: (to be filled by office only)

Year	Total no. of working days	Leaves availed				Total leaves availed	On duty availed
		CL	EL	LOP	ML		
2023-2024		12	15	-	-	27	5

PARTICULARS OF MENTORING:

1.	No of allotted students	10
2.	No. of students passed without any arrears	
3.	Mention your actions to improve student's academic performance	Motivation Providing Academic planning, Stress management.
4.	List of changes you witnessed among students	Positive: Reduction in stress, Improvement in Academics Negative: -
5.	Mention the best ways you can adopt to improve the students perspective to learn	More and More interactive sessions offline and on Digital platform





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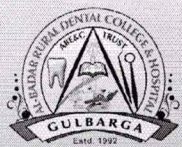


CATEGORY- I: TEACHING, LEARNING AND EVALUATION RELATED

ACTIVITIES

SL. No	Nature of Activity	Unit of Assessment Hours allotted/ conducted	Maximum Score	Score Claimed
1-1	Classroom teaching (Lectures/ Practicals/ Clinical discussions/ Seminars/ Journal clubs/ Case scenarios/ Case based studies/ Demonstrations)	Hours/ academic year	40	40
1-2	Classroom teaching (Remedial coaching/ Assignments/ IA exams)	Hours/ academic year	10	10
1-3	Dental clinic based/ Skills Lab based teaching/ imparting Patient related development skills/ investigational & operational skills	Hours/ academic year	25	25
1-4	Teaching and clinical Schedules, documentation & Record keeping duties department wise	Hours/ academic year	10	10





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1-5	Research supervision for BDS/MDS/Ph.D. candidates	Hours/ academic year	20	20
1-6	Participation in Faculty Development Programs	Hours/ academic year	10	10
1-7	Conduct of Participatory/ innovative teaching-learning methods (small group discussion, Case studies/ Subject Quiz/ OSPE/ OSCE/ problem solving methodologies)	Hours/ academic year	10	10
1-8	Question paper setting for internal/external exam, preparation of practical exam	Number of Papers/ Courses (2/ paper or course)	10	10
1-9	PG Dissertation evaluation	No. of Dissertations. Internal/ External Universities	5/ dissertation	10
1-10	Examination duties- Internal examiner/ external examiner/ Deputy/ Chief/ room superintendent, invigilator, Observer, Squad	Number of Exam/ Tests (2/Exam)	10	10
1-11	Assessment of answer papers for internal assessment Evaluation of answer scripts of External/ University Exams	Number of answer scripts (0.2/answer script)	10	10

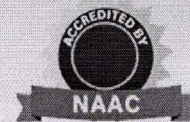




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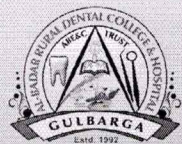
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CATEGORY -II : CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES

SL. No	Nature of Activity	Method	Score	Score claimed
II- A	Discipline/ student related co-curricular activities (Field work, study tour, student orientation Programs, Students talent events, career counselling, placement activities, development programs like value added courses, training and add- on courses)	Organising/ Conducting schedules with evidences	2/ activity	10
II- B	Other Extra- curricular activities (Culturals, Sports, Health camps)	Organising/ Conducting schedules with evidences	2/ activity	4
II- C	Extension and dissemination activities (Health awareness Programmes, Public lectures/ Radio/ TV talks, popular writings in Media, Rally/ Talks	Evidence based scoring	2/ activity	12
II- D	Admiistrative Responsibility (Principal, Vice Principal, IQAC Coordinator, Criteria Coordinators)	Actual Hours of Meeting	2/ activity	10



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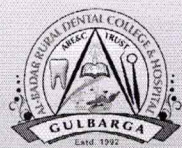
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II- E	Academic Administrator, HOD, members for various committees, Medical superintendent, BOS		2/ committee	16
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CATEGORY -III RESEARCH AND ACADEMIC CONTRIBUTION

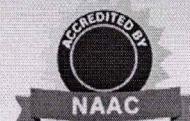
S. No	APIs	All faculties	Max. points	Score claimed
III A	Research papers published in:	Referred journals PUBMED SCOPUS WOS	15/ publication	15
		Non-referred but recognized and reputable journals and periodicals, having ISBN/ ISSN numbers.	10/ publications	20
		Conference proceeding as full papers, etc. (Abstracts not to be included)	10/ publications	-
III B	Research Publications (books, Chapters in books, other than referred journal articles)	Text or reference book Published by International Publishers with an established peer review system	50/ sole author, 10/ chapter in an edited book	
		Subjects Books by National level Publishers/ state and Central Govt. Publications with ISBN/ ISSN numbers.	25/ sole author, 5/ chapter in an edited book	50



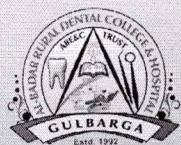
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		Subjects Books by other local Publications with ISBN/ ISSN numbers.	15/ sole author, 3/ chapter in an edited book	
		Chapters contributed to edited knowledge based volumes published by International publishers	10/chapter	20
		Chapters in knowledge based volumes by National level publishes with ISBN/ ISSN numbers	5/ chapter	
III ©	RESEARCH PROJECTS			
III ©(i)	Sponsored projects carried out/ ongoing	(a) Major project amount mobilized with grants above 5.0 lakhs upto 30 lakhs	15/ each project	15
		(b) Minor projects (Amount mobilized with grants above 15,000- 5 lakhs)	10/ each project	
III (D) (i)	Fellowship/ PhD (for the present year)		3/programme	
III (D) (ii)	Ph.D guidance	Degree awarded only	10/each candidate	
		Thesis submitted	7/ each candidate	



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III (E)	TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS			
III (E)(i)	Research Methodology/ Workshops or CDE Programmes /Seminars & Symposia organized	National conference /Seminar / Symposia:	10 each	
		State level / university/ college level seminar /conference / symposia:	5 each	
		Research Methodology course (1 week duration)/ Workshops of not less than one week duration	20 each	20
III (E)(ii)	Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor share 60%; all co authors share 40%)	Participation and Presentation of research papers (oral/poster) in		
		International/ Foreign conference	10 each	
		National	7.5 each	
		Regional/State level	5 each	
		Local –University/ College level	3 each	



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III (E)(iii)	Invitations for conferences/ seminars/workshops / Symposia to deliver lectures/and/or chair sessions	International/ foreign	10 each	
		National	7.5 each	37.5
		State level/ Regional	5 each	
		University/College level Endowment Lectures	3 each	

Total API score : 439 Total Self-appraisal score: 394.5 Verified Total API score: 394.5

Signature of the Staff

IQAC Coordinator

INTERNAL QUALITY ASSURANCE CELL
CO-ORDINATOR
ARDCH, KALABURAGI

Signature of the HOD

Head of the Department
Oral Medicine & Radiology
Al-Badar Rural Dental College &
Hospital, KALABURAGI-585102

Principal & Dean

PRINCIPAL
Al-Badar Rural Dental College
& Hospital, KALABURAGI

Note: Details to be mentioned from 1st June 2023 to 31st May 2024.

Sy. No.12, GDA. Layout, Dariyapur, Naganhalli Road, Kalaburagi - 58102



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**AL-BADAR DENTAL COLLEGE & HOSPITAL, KALABURAGI**Affiliated to Rajiv Gandhi University of Health Sciences Bangalore &
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(ADMINISTRATIVE / TECHNICIAN / ATTENDER)

Part A : Employee Basic Details	
Name in Block Letters	M.A. MAJEEB
Employee ID	ABDCNTS 048
Department / Section	PROSTHODONTICS
Education Qualification	SSLC
Designation	TECHNICIAN
Date of joining ARDCH	16/12/2016
Service Experience	09 years

Part B : Professional Development of Employee	
Additional Qualification Acquired	ITC
Professional Development Training Program Attended	Team work and Personal Effectiveness

Part C : Employee Evaluation Details				
Grades	1	2	3	4
Knowledge about the work				✓
Time punctuality				✓
Behavior in Office			✓	
Communication in Office			✓	
Willingness to stay extra hours if required			✓	
TOTAL = 17				

<10 Poor; 10-15 Good; >15 Excellent

Part D : Remarks	
Remarks by head of the Department	Satisfactory
Overall recommendations by Principal	

Majeed
EmployeeH.O.D.
DEPT. OF PROSTHODONTICS
AL-BADAR RURAL DENTAL COLLEGE & HOSPITAL
GULBURGA.Principal
PRINCIPAL
Al-Badar Rural Dental College
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Non-Teaching Staff Performance Appraisal System

(ADMINISTRATIVE / TECHNICIAN / ATTENDER)

Part A : Employee Basic Details	
Name in Block Letters	SHILPA D/O GNYANMITRA
Employee ID	ABDCNT8066
Department / Section	PROSTHODONTICS
Education Qualification	DIPLOMA NURSING (GNM)
Designation	NURSE
Date of joining ARDCH	10/2/2017
Service Experience	9 YEARS

Part B : Professional Development of Employee	
Additional Qualification Acquired	P.U.C DIPLOMA NURSING
Professional Development Training Program Attended	TEAM WORK & PERSONAL EFFECTIVENESS

Part C : Employee Evaluation Details				
Grades	1	2	3	4
Knowledge about the work				✓
Time punctuality				✓
Behavior in Office				✓
Communication in Office			✓	
Willingness to stay extra hours if required			✓	
TOTAL = 18				

<10 Poor; 10-15 Good; >15 Excellent

Part D : Remarks	
Remarks by head of the Department	Satisfactory
Overall recommendations by Principal	

Shilpa
Employee

[Signature]
H.O.D.
DEPT. OF PROSTHODONTICS
AL-BADAR RURAL DENTAL COLLEGE & HOSPITAL
GULBARGA.

[Signature]
Principal
AL-BADAR RURAL DENTAL COLLEGE
& Hospital, KALABURAGI

**Non-Teaching Staff Performance Appraisal System**
(ADMINISTRATIVE / TECHNICIAN / ATTENDER)

Part A : Employee Basic Details	
Name in Block Letters	ABDUL RAJAK
Employee ID	ABDCNT 5010
Department / Section	PROSTHODONTICS
Education Qualification	DIPLOMA DENTAL MECHANICS
Designation	DENTAL CERAMIST
Date of joining ARDCH	12/12/2012.
Service Experience	22 years.

Part B : Professional Development of Employee	
Additional Qualification Acquired	Vocational. Electrical Course.
Professional Development Training Program Attended	Team. work. and. personal. & effectiveness

Part C : Employee Evaluation Details				
Grades	1	2	3	4
Knowledge about the work				✓
Time punctuality				✓
Behavior in Office				✓
Communication in Office				✓
Willingness to stay extra hours if required			✓	.
TOTAL = 19				

<10 Poor; 10-15 Good; >15 Excellent

Part D : Remarks	
Remarks by head of the Department	Satisfactory
Overall recommendations by Principal	

[Signature]
Employee

[Signature]
HOD H.O.D.
DEPT. OF PROSTHODONTICS
AL-BADAR RURAL DENTAL COLLEGE & HOSPITAL
GULBARGA.

[Signature]
Principal
PRINCIPAL
Al-Badar Rural Dental College
& Hospital, KALABURAGI

**Non-Teaching Staff Performance Appraisal System**
(ADMINISTRATIVE / TECHNICIAN / ATTENDER)

Part A : Employee Basic Details	
Name in Block Letters	FARCEDA BEGUM .
Employee ID	
Department / Section	PROSTHODONTICS .
Education Qualification	Dental Mechanic DCT Certificate Course
Designation	Dental Technician .
Date of joining ARDCH	01/09/2023
Service Experience	10 Months .

Part B : Professional Development of Employee	
Additional Qualification Acquired	Dental Mechanic DCT Certificate Course
Professional Development Training Program Attended	Team work and . Personal Effectiveness

Part C : Employee Evaluation Details				
Grades	1	2	3	4
Knowledge about the work		✓		
Time punctuality		✓		
Behavior in Office		✓	✓	
Communication in Office				
Willingness to stay extra hours if required			✓	
TOTAL	12			

<10 Poor; 10-15 Good; >15 Excellent

Part D : Remarks	
Remarks by head of the Department	Scope for improvement
Overall recommendations by Principal	

Farceda
Employee

[Signature]
HOD H.O.D.
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GULBURGA.

[Signature]
Principal
AL-BADAR RURAL DENTAL COLLEGE & HOSPITAL, KALABURAGI

**Non-Teaching Staff Performance Appraisal System
(SWEEPERS/GUARDS)**

Part A : Employee Basic Details	
Name in Block Letters	HABEEBA BEGUM
Employee ID	ABDCNTS 097
Department / Section	PROSTHODONTICS.
Educational Qualification	8 th PASS.
Designation	SWEEPER
Date of joining ARDCH	15/04/2016.
Service Experience	08 YEARS.

Part B : Employee Evaluation Details				
Grades	1	2	3	4
Knowledge about the work		✓		
Time punctuality			✓	
Behavior in Office			✓	
Communication in Office			✓	
Willingness to stay extra hours if required		✓		
TOTAL	13			

<10 Poor; 10-15 Good; >15 Excellent

Part C : Remarks	
Remarks by head of the Department	Need improvement
Overall recommendations by Principal	

HB
Employee

HOD
R.O.D.
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GULBARGA..

S. S. Saka
Principal
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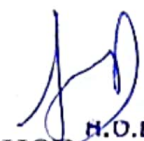
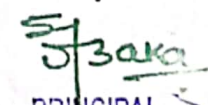
**Non-Teaching Staff Performance Appraisal System**
(SWEEPERS/GUARDS)

Part A : Employee Basic Details	
Name in Block Letters	KHADEER BEE
Employee ID	ABDCNTS 013
Department / Section	PROSTHODONTICS
Educational Qualification	SSLC PASS
Designation	SWEEPER
Date of joining ARDCH	06/02/1995
Service Experience	29 YEARS

Part B : Employee Evaluation Details				
Grades	1	2	3	4
Knowledge about the work			✓	
Time punctuality			✓	
Behavior in Office			✓	
Communication in Office			✓	
Willingness to stay extra hours if required			✓	
TOTAL = 15				

<10 Poor; 10-15 Good; >15 Excellent

Part C : Remarks	
Remarks by head of the Department	Satisfactory
Overall recommendations by Principal	


Employee
H.O.D.
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Principal
PRINCIPAL
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