



2.5.3. Reforms in the process and produce in the conduct of evaluation or examination including the automation of the examination system.

Response

Introduction

The examination management starts from the beginning of the academic year, by preparation of the academic calendar, where the dates for the internal assessment exam and the university exams are given so that the students prepare in a better way.

Examination Procedures

There is a complete automation of the university examination. The incharge faculties of all the department ensures that the internal marks are sent to university through the university web portal for the institution. A copy of the same are kept for record purpose and for future reference. Before the final university exams, the students obtain work completion certificate for all concerned departments, which is reported to the head of the institution. Once the no-due is obtained from the office, students pay the exam fees on a given date and forms are filled and submitted. The payment of exam fees, uploading exam application forms and obtaining hall tickets are streamlined online and completely monitored by the administrative office members.

This whole process is monitored and supervised by the principal and vice-principals. The head of the institution has the complete responsibility to conduct the exam process smoothly. The proper arrangements are made for conducting exams. Faculties are assigned exam duty and the whole process is conducted meticulously and in disciplined manner. The exam hall is installed with the latest cameras and high-speed internet connections. A computer and printer is also available in the hall to take copies of relevant documents and question paper.

The college appoints office staff to obtain marks results, marks card and degree certificate from the university. College have also appointed faculty representatives to university who addresses grievances related to exams. The marks card obtained from university are distributed to students and grievances related to the same addressed swiftly. The office staffs and representatives to university help the students to rectify and set right any difficulties related to university exams. The institution is hundred percent committed to provide effective and transparent mechanism to address grievances related to exam relate issues.


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Processes integrating IT

- The institution has a continuous evaluation system wherein the internal assessment exams are conducted in the examination hall supervised by two or more faculty members, the examination hall is under continuous CCTV surveillance hence there is no chance for malpractice.
- A computer and printer is also available in the hall to take copies of relevant documents and question paper. A strong IT team supports the conduct of university examinations smoothly.
- For the three internal assessment examinations and computation of internal assessment marks, the college makes use of IT facilities for computing the assessment marks.
- The internal assessment marks are uploaded prior to the university examinations,
- Payment of university examination fees, download of students' Hall Tickets and question papers at the time of university examinations from the university website, valuation of answer scripts and declaration of results are all fully automated and are done through IT.

Continuous internal assessment system

- three internal assessments are conducted for the BDS students during each Academic year. The internal assessment examinations are conducted similar to the university examination. The dates of these examinations are incorporated in the academic calendar distributed to the students at the beginning of each academic year which provides the students adequate time to plan and prepare for the same.

Continuous internal assessment examination Reforms

- After the conduct of the internal examinations, the answer scripts are evaluated, which are then returned to the students to have an idea of their performance in the Exam. If they come across any doubts, clarification is given by providing a set standard format answer scripts which is been written by a subject expert.

University Examination Reforms:

- The reforms in university examinations include video recording of examination halls,
- The answer sheets are then sent to the University where they are scanned.
- The evaluation is done with scanned answer scripts only through the process of digital Evaluation in the institute.


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Competency based assessment

The internal examination for UGs and Mock examination for PG with internal and external examiners, has practical, viva voce and chair side discussion which help us assess the competency of the student. Clinical skills are tested by assessing the students work on competency evaluation form.

Self-Assessment

- Students are given assignments
- Multiple Choice Questions tests are conducted. Students are given the answer key to assess their performance.

Work place based assessment

- The students are allowed to work in the clinics in the department, where they record the clinical findings and discuss with the faculty.
- Students are sent to dental camps where the clinical work delivery is assessed.
- This helps the students to build up self-confidence for treating the patients.

OSCE/OSPE

- students are exposed to OSPE/OSCE based evaluations. This encourages the students to learn the subjects in more structured and analytical methodology.


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Examination Cell Committee		
1	Dr Syed Zakaullah	Chairman
2	Dr Mahesh Hiregoudar	Co-Chairman
3	Dr Arshad Hussain	Member
4	Dr Parvez Abubaqer	Member
5	Dr Shireen Fatima	Member
6	Dr Praveen Bankur	Member
7	Dr Fatru Rahman	Member

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Examination Hall



S. J. Sava

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