



Al-Badar Educational & Charitable Trusts  
**AL-BADAR RURAL DENTAL COLLEGE & HOSPITAL, KALABURAGI**

Affiliated to Raju Gandhi University of Health Sciences Bangalore &  
Recognized by Dental Council of India (New Delhi)

## **1<sup>st</sup> CURRICULUM COMMITTEE MEETING**

### **PG and UG (Regular Batch) 2022-2023**

Date: 22/09/2022

### **NOTICE**

All the members of the Curriculum Committee are hereby informed to attend the curriculum committee meeting convened on 26<sup>th</sup> Sept. 2022 at 11.00 Am in the Seminar room of Dept. of Oral and Maxillofacial Surgery to discuss the planning of UG (Regular Batch) and PG curriculum. The agendas to be discussed in the meeting includes the following:

1. Calendar of Events (UG & PG)
2. Preparation of time table (UG & PG)
3. Clinical Postings for UG
4. Peripheral postings for PG
5. Enhancing innovative teaching methods
6. Session Plan and lesson plan
7. Academic Curriculum planning for PG
8. Continuous Internal Evaluation Scheme (UG & PG) and Mid Course evaluation
9. Attendance monitoring (UG & PG)
10. Enrichment courses
11. PG Basic sciences classes
12. Parent Teachers Meet
13. Any other matters with permission of Chairman


#### **Members:**

1. Dr. Heena Zainab
2. Dr. Aaisha Siddiqua
3. Dr. Syeda Arshiya Ara
4. Dr. Praveen Bankur
5. Dr. Ameena Sultana
6. Dr. Aadil Thimmwala
7. Dr Chandrika Kampli
8. Dr. Pranoti Ittgampalli

  
Curriculum

Committee Coordinator  
**CO-ORDINATOR**  
**CURRICULUM COMMITTEE**  
**ARDCH, KALABURAGI**

  
IQAC Coordinator  
**INTERNAL QUALITY ASSURANCE CELL**  
**CO-ORDINATOR**  
**ARDCH, KALABURAGI**

  
Principal  
**PRINCIPAL**  
**Al-Badar Rural Dental College**  
**& Hospital, KALABURAGI**

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## **CURRICULUM COMMITTEE MEETING MINUTES**

**Date: 26/09/2022**

The Online Meeting of Curriculum Committee held on 26<sup>th</sup> Sept. 2022 at 11 am under the chairmanship of Principal Dr. Syed Zakauallah. Meeting started with welcome address by Chairman Dr. Syed Zakauallah. In his address, he emphasized to the staff members the importance of preparation and planning of curriculum effectively as per the guidelines of DCI and RGUHS, Bangalore. Later, Co-ordinator of curriculum committee, Dr. Aaisha Siddiqua has taken the following agendas for discussion and accordingly resolutions were made:

### **Agenda 1. Calendar of Events**

**Resolution:** It was unanimously decided that, calendar of events will be prepared by IQAC after taking inputs from all department heads and with due consideration of the DCI and university calendar of events.

### **Agenda 2: Preparation of time table**

**Resolution:** It was unanimously decided that, time table has to be prepared as per the workload prescribed in university curriculum and DCI guidelines as well as by considering the availability of institutional resources for the Undergraduates.

Time table has to be prepared for basic sciences classes for 1<sup>st</sup> year MDS prescribed in university curriculum and as per DCI guidelines.

### **Agenda 3: Clinical Postings**

**Resolution:** It was unanimously decided that, the clinical postings are to be scheduled as per the number of hours framed from RGUHS and DCI norms for undergraduates.

Clinical activities to continue following the standard operating procedure

### **Agenda 4. Peripheral postings for Post Graduate Students**

Students from the Dept. of Oral Medicine and Radiology, Dept. of Oral and Maxillofacial surgery and Dept. of Oral Pathology will be posted to the peripheral institutions for training as per the curriculum requirement set by RGUHS.

### **Agenda 5. Introducing innovative teaching methods**

**Resolution:** Various innovative teaching methods were discussed with the members and it was unanimously decided that, the use of ICT tools, case study based method and Interactive learning methods to be continued and enhanced.

### **Agenda 6. Session Plan and lesson plan**





**Resolution:** It was unanimously decided that, session plan and lesson plan will be continued to be prepared by each teacher as per the IQAC format and should be followed rigorously.

**Agenda 7: Academic Curriculum planning for Post Graduate Students**

**Resolution:** It is decided that, the Academic activities like Seminars, Journal Club, Case Presentations, will be conducted as per the University curriculum and DCI norms. Synopsis, Main dissertation, Library Dissertation, Scientific Poster presentation, Scientific Paper Presentation and Scientific publication to be done as per the University curriculum and DCI norms.

**Agenda 8: Continuous Internal Evaluation Scheme and Mid Course evaluation.**

**Resolution:** It is unanimously decided that, as per the RGUHS guidelines 3 Internal Assessments to be conducted for undergraduates. Further Chairman also directed to practice the innovative methods in CIE to achieve the course outcomes.

It is decided to monitor the continuous learning progress of post graduate students through assessment of academic and clinical work completion, internal assessment tests and mock exams.

Midcourse evaluation will be done for slow learners as required and evaluated by individual departments.

**Agenda 9: Attendance monitoring**

**Resolution:** It is unanimously decided that, the attendance of Postgraduate and undergraduate students has to be checked quarterly and reported to parents if necessary.

**Agenda 10: Enrichment courses**

**Resolution:** It is unanimously decided that interdisciplinary/interdepartmental courses, value added courses, add on courses and training courses have to be conducted for UG and PG students.

**Agenda 11: PG Basic sciences classes**

**Resolution:** It is unanimously decided that Basic Sciences classes will be scheduled for 1<sup>st</sup> year PG students.

**Agenda 12: Parent-Teacher Meet**

**Resolution:** It was unanimously decided to conduct Parent Teachers meet twice in a year to update the parents about the rules and regulations of college, RGUHS and DCI and discuss the academic performance of the students.

Meeting concluded with vote of thanks presented by co-ordinator Dr. Aaisha Siddiqua



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**Members present:**

Name		Signature
Dr. Syed Zakaullah	Chairman	
Dr. Aaisha Siddiqua	Co-ordinator	
Dr. Heena Zainab	IQAC Coordinator	
Dr. Syeda Arshiya Aara	Member	
Dr. Praveen Bankur	Member	
Dr. Ameena Sultana	Member	
Dr. Aadil Thimmwala	Member	
Dr. Chandrika Kampli	Member	
Dr. Pranoti Ittagampalli	Member	

Curriculum Committee  
Coordinator  
**CO-ORDINATOR**  
**CURRICULUM COMMITTEE**  
**ARDCH, KALABURAGI**

IQAC Coordinator  
**INTERNAL QUALITY ASSURANCE CELL**  
**CO-ORDINATOR**  
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### **ACTION TAKEN REPORT**

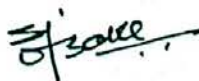
1. Calendar of Events has been prepared by IQAC after taking the inputs from all departments and cells and approved by Principal.
2. Time table has been prepared by the committee and approved by Principal.
3. Clinical Postings are allotted to undergraduate students as per the guidelines of RGUHS.
4. Peripheral postings are allotted to the Post graduate students for respective departments.
5. All the teachers have introduced innovative teaching methods for effective delivery of curriculum for enhancing the learning outcomes.
6. All the teachers have prepared the Sessions Plans and Lesson plans as per the format given by IQAC and approved from Principal.
7. PG Curriculum planning has been scheduled as per curriculum framed from RGUHS and DCI norms with Additional inputs to achieve the course outcomes
  - Basic sciences lecture for first year MDS students.
  - Synopsis preparation and presentation to Institutional Ethical Committee.
  - Schedule of Seminars, Journal clubs, Case Presentation.
  - Library dissertation work
  - Submission of main dissertation to RGUHS
  - Research other than main dissertation
  - Scientific presentations and publications.
8. Time table for the Continuous Internal Evaluation for Under Graduates and Mock Exam for Post graduates was prepared.
9. Attendance was regularly monitored and the shortcomings were notified to the students and parents.
10. Interdisciplinary/interdepartmental courses, Value added programmes, Training programmes and Add on programmes were continued as per previous years.
11. PG Basic sciences classes have been scheduled.
12. The parent teachers meet will be conducted by the curriculum committee members.

  
Curriculum Committee  
Coordinator

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ARDCH, KALABURAGI**

  
IQAC Coordinator

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## **2<sup>nd</sup> CURRICULUM COMMITTEE MEETING**

### **REFERRED BATCH DEC 2022**

Date: 20/12/2022

#### **Notice**

All the members of Curriculum Committee are hereby informed to attend the meeting convened on 24<sup>th</sup> Dec. 2022 in Seminar Hall of Department of Oral and Maxillofacial Surgery at 11:00 am to discuss the review of curricular activities. The agendas to be discussed in the meeting are as follows:

1. Completion of Syllabus
2. Continuous Internal Evaluation
3. Postgraduate work progress
4. Attendance of the students
5. Feedback on curriculum

#### **Members :**

1. Dr. Heena Zainab
2. Dr. Aaisha Siddiqui
3. Dr. Syeda Arshiya Aara
4. Dr. Praveen Bankur
5. Dr. Ameena Sultana
6. Dr. Aadil Thimmwala
7. Dr. Chandrika
8. Dr. Pranoti Ittagampalli

  
Curriculum Committee  
Coordinator  
CO-ORDINATOR

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## **CURRICULUM COMMITTEE MEETING MINUTES**

**Date: 24/12/2022**

The Meeting of Curriculum Committee held on 24<sup>th</sup> Dec. 2022 in Seminar Hall of Department of Oral and Maxillofacial Surgery at 11:00Am under the chairmanship of Principal Dr. Syed Zakaullah. Chairman Dr. Syed Zakaullah started the meeting with the welcome address, In his address encouraged faculty to focus on the learning outcomes. Later, Co-ordinator of curriculum committee Dr. Aaisha Siddiqua has taken the following agendas for discussion and accordingly resolutions were made:

### **Agenda 1: Completion of Syllabus Report**

**Resolution :** It was unanimously decided to collect the syllabus completion report of all faculties of all departments through HODs and if required take necessary measures.

### **Agenda 2: Continuous Internal Evaluation**

**Resolution:** It was unanimously decided to conduct Pre- final exams as per schedule and marks list to be submitted to RGUHS before the prescribed last date. Postgraduate mock exam to be conducted as per schedule.

### **Agenda 3: Postgraduate work progress**

**Resolution:** It was unanimously decided to review the postgraduate academic and clinical work progress.

### **Agenda 4: Attendance of the students**

**Resolution:** It was unanimously decided to collect the attendance report from all departments for Under Graduates and Post Graduates and to submit it to the university before the prescribed last date.

### **Agenda 5: Feedback on curriculum**

**Resolution:** It was unanimously decided that, the feedback on curriculum from various stake holders to be collected and deliberation done on various aspects of the feedback.

Meeting was concluded by vote thanks presented by Dr. Aaisha Siddiqua.



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**Members present:**

Name		Signature
Dr. Syed Zakaullah	Chairman	
Dr. Aaisha Siddiqua	Co-ordinator	
Dr. Heena Zainab	IQAC Coordinator	
Dr. Syeda Arshiya Aara	Member	
Dr. Praveen Bankur	Member	
Dr. Ameena Sultana	Member	
Dr. Aadil Thimmwala	Member	
Dr. Chandrika Kampli	Member	
Dr. Pranoti Ittagampalli	Member	

Curriculum Committee  
Coordinator

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**Action Taken Report**

1. Syllabus completion report has been submitted by all HOD's to Principal.
2. Continuous Internal Evaluation is completed as per the schedule and marks submitted to University Portal in time.
3. Attendance Report of the students is collected from HOD's and uploaded to University portal in time.
4. PG mock exams were conducted as per Schedule.
5. Feedback on curriculum was collected and analyzed and necessary actions were taken.

  
Curriculum Committee  
Coordinator

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**1<sup>st</sup> CURRICULUM COMMITTEE MEETING**

**REFERRED BATCH DEC 2023**

Date: 27/02/2023

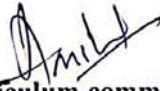
**NOTICE**

All the members of the Curriculum Committee are hereby informed to attend the curriculum committee meeting convened on 4<sup>th</sup> March 2023 at 10:30 Am in the Seminar room of Dept. of Oral and Maxillofacial Surgery to discuss the planning of UG (Referred Batch) and PG curriculum. The agendas to be discussed in the meeting include the following:

1. Calendar of Events (UG & PG)
2. Preparation of time table (UG & PG)
3. Clinical Postings for UG.
4. Peripheral postings for PGs.
5. Enhancing innovative teaching methods
6. Session Plan and lesson plan
7. Academic Curriculum planning for PG
8. Continuous Internal Evaluation Scheme (UG & PG) and Mid Course evaluation.
9. Attendance monitoring (UG & PG)
10. Enrichment courses
11. Parent Teachers Meet
12. Any other matters with permission of Chairman

**Members:**

1. Dr. Aaisha Siddiqua
2. Dr. Heena Zainab
3. Dr. Syeda Arshiya Ara
4. Dr. Praveen Bankur
5. Dr. Ameena Sultana
6. Dr. Aadil Thimmwala
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Curriculum committee

Coordinator

CO-ORDINATOR

CURRICULUM COMMITTEE  
ARDCH, KALABURAGI

  
IOAC Coordinator

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## **CURRICULUM COMMITTEE MEETING MINUTES**

**Date: 04/03/2023**

The Online Meeting of Curriculum Committee held on 4<sup>th</sup> March 2023 at 10:30 am under the chairmanship of Principal Dr. Syed Zakaullah. Meeting started with welcome address by Chairman Dr. Syed Zakaullah. In his address, he emphasized to the staff members the importance of preparation and planning of curriculum effectively as per the guidelines of DCI and RGUHS, Bangalore. Later, Co-ordinator of curriculum committee, Dr. Aisha Siddiqua has taken the following agendas for discussion and accordingly resolutions were made:

### **Agenda 1. Calendar of Events**

**Resolution:** It was unanimously decided that, calendar of events will be prepared by IQAC after taking inputs from all department heads and with due consideration of the DCI and university calendar of events.

### **Agenda 2: Preparation of time table**

**Resolution:** It was unanimously decided that, time table has to be prepared as per the workload prescribed in university curriculum and DCI guidelines as well as by considering the availability of institutional resources for the Undergraduates.

Time table has to be prepared for basic sciences classes for 1<sup>st</sup> year MDS prescribed in university curriculum and as per DCI guidelines.

### **Agenda 3: Clinical Postings**

**Resolution:** It was unanimously decided that, the clinical postings are to be scheduled as per the number of hours framed from RGUHS and DCI norms for undergraduates.

Clinical activities to continue following the standard operating procedure

### **Agenda 4. Peripheral postings for Post Graduate Students**

Students from the Dept. of Oral Medicine and Radiology, Dept. of Oral and Maxillofacial surgery and Dept. of Oral Pathology will be posted to the peripheral institutions for training as per the curriculum requirement set by RGUHS.

### **Agenda 5. Introducing innovative teaching methods**

**Resolution:** Various innovative teaching methods were discussed with the members and it was unanimously decided that, the use of ICT tools, case study based method and Interactive learning methods to be continued and enhanced.

### **Agenda 6. Session Plan and lesson plan**



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**Resolution:** It was unanimously decided that, session plan and lesson plan will be continued to be prepared by each teacher as per the IQAC format and should be followed rigorously.

**Agenda 7: Academic Curriculum planning for Post Graduate Students**

**Resolution:** It is decided that, the Academic activities like Seminars, Journal Club, Case Presentations, will be conducted as per the University curriculum and DCI norms. Synopsis, Main dissertation, Library Dissertation, Scientific Poster presentation, Scientific Paper Presentation and Scientific publication to be done as per the University curriculum and DCI norms.

**Agenda 8: Continuous Internal Evaluation Scheme and Mid Course evaluation.**

**Resolution:** It is unanimously decided that, as per the RGUHS guidelines 3 Internal Assessments to be conducted for undergraduates. Further Chairman also directed to practice the innovative methods in CIE to achieve the course outcomes.

It is decided to monitor the continuous learning progress of post graduate students through assessment of academic and clinical work completion, internal assessment tests and mock exams.

Midcourse evaluation will be done for slow learners as required and evaluated by individual departments.

**Agenda 9: Attendance monitoring**

**Resolution:** It is unanimously decided that, the attendance of Postgraduate and undergraduate students has to be checked quarterly and reported to parents if necessary.

**Agenda 10: Enrichment courses**

**Resolution:** It is unanimously decided that interdisciplinary/interdepartmental courses, value added courses, add on courses and training courses will be conducted for UG students.

**Agenda 11: Parent-Teacher Meet**

**Resolution:** It was unanimously decided to conduct Parent Teachers meet twice in a year to update the parents about the rules and regulations of college, RGUHS and DCI and discuss the academic performance of the students.

Meeting concluded with vote of thanks presented by co-ordinator Dr. Aaisha Siddiqua

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**Members present:**

Name		Signature
Dr. Syed Zakauallah	Chairman	
Dr. Aaisha Siddiqua	Co-ordinator	
Dr. Heena Zainab	IQAC Coordinator	
Dr. Syeda Arshiya Aara	Member	
Dr. Praveen Bankur	Member	
Dr. Ameena Sultana	Member	
Dr. Aadil Thimmwala	Member	
Dr. Chandrika Kampli	Member	
Dr. Pranoti Ittagampalli	Member	

Curriculum Committee  
Coordinator

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### ACTION TAKEN REPORT

1. Calendar of Events has been prepared by IQAC after taking the inputs from all departments and cells and approved by Principal.
2. Time table has been prepared by the committee and approved by Principal.
3. Clinical Postings are allotted to undergraduate students as per the guidelines of RGUHS.
4. Peripheral postings are allotted to the Post graduate students for respective departments.
5. All the teachers have introduced innovative teaching methods for effective delivery of curriculum for enhancing the learning outcomes.
6. All the teachers have prepared the Sessions Plans and Lesson plans as per the format given by IQAC and approved from Principal.
7. PG Curriculum planning has been scheduled as per curriculum framed from RGUHS and DCI norms with Additional inputs to achieve the course outcomes
8. Basic sciences lecture for first year MDS students.
9. Synopsis preparation and presentation to Institutional Ethical Committee.
10. Schedule of Seminars, Journal clubs, Case Presentation.
11. Library dissertation work
12. Submission of main dissertation to RGUHS
13. Research other than main dissertation
14. Scientific presentations and publications.
15. Time table for the Continuous Internal Evaluation for Under Graduates and Mock Exam for Post graduates was prepared.
16. Attendance was regularly monitored and the shortcomings were notified to the students and parents.
17. Interdisciplinary/interdepartmental courses, Value added programmes, Training programmes and Add on programmes were scheduled along with the UG regular batch students.
18. PG Basic sciences classes have been scheduled.
19. The parent teachers meet will be conducted by the curriculum committee members.

  
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**2<sup>nd</sup> CURRICULUM COMMITTEE MEETING**

**PG and UG (Regular Batch) JUNE 2023**

**Date: 21/06/2023**

**Notice**

All the members of Curriculum Committee are hereby informed to attend the meeting convened on 22<sup>nd</sup> June 2023 in Seminar Hall of Department of Oral and Maxillofacial Surgery at 11:00 am to discuss the review of curricular activities. The agendas to be discussed in the meeting are as follows:

1. Completion of Syllabus
2. Continuous Internal Evaluation
3. Postgraduate work progress
4. Attendance of the students
5. Feedback on curriculum

Members :

1. Dr. Aaisha Siddiqua
2. Dr. Heena Zainab
3. Dr. Syeda Arshiya Ara
4. Dr. Praveen Bankur
5. Dr. Ameena Sultana
6. Dr. Aadil Thimmwala
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## **CURRICULUM COMMITTEE MEETING MINUTES**

**Date: 22/06/2023**

The Meeting of Curriculum Committee held on 22<sup>nd</sup> June 2023 in Seminar Hall of Department of Oral and Maxillofacial Surgery at 11:00Am under the chairmanship of Principal Dr. Syed Zakaullah. Chairman Dr. Syed Zakaullah started the meeting with the welcome address, In his address encouraged faculty to focus on the learning outcomes. Later, Co-ordinator of curriculum committee Dr. Aaisha Siddiqua has taken the following agendas for discussion and accordingly resolutions were made:

### **Agenda 1: Completion of Syllabus Report**

**Resolution :** It was unanimously decided to collect the syllabus completion report of all faculties of all departments through HODs and if required take necessary measures.

### **Agenda 2: Continuous Internal Evaluation**

**Resolution:** It was unanimously decided to conduct Pre- final exams as per schedule and marks list to be submitted to RGUHS before the prescribed last date. Postgraduate mock exam to be conducted as per schedule.

### **Agenda 3: Postgraduate work progress**

**Resolution:** It was unanimously decided to review the postgraduate academic and clinical work progress.

### **Agenda 4: Attendance of the students**

**Resolution:** It was unanimously decided to collect the attendance report from all departments for Under Graduates and Post Graduates and to submit it to the university before the prescribed last date.

### **Agenda 5: Feedback on curriculum**

**Resolution:** It was unanimously decided that, the feedback on curriculum from various stake holders to be collected and deliberation done on various aspects of the feedback.

Meeting was concluded by vote thanks presented by Dr. Aaisha Siddiqua.





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Recognized by Dental Council of India (New Delhi)

**Members present:**

Name		Signature
Dr. Syed Zakaullah	Chairman	
Dr. Aaisha Siddiqua	Co-ordinator	
Dr. Heena Zainab	IQAC Coordinator	
Dr. Syeda Arshiya Aara	Member	
Dr. Praveen Bankur	Member	
Dr. Ameena Sultana	Member	
Dr. Aadil Thimmwala	Member	
Dr. Chandrika Kampli	Member	
Dr. Pranoti Ittagampalli	Member	

Curriculum Committee  
Coordinator

**CO-ORDINATOR**  
**CURRICULUM COMMITTEE**  
**ARDCH, KALABURAGI**

IQAC Coordinator  
**INTERNAL QUALITY ASSURANCE CELL**  
**CO-ORDINATOR**  
**ARDCH, KALABURAGI**

Principal  
**PRINCIPAL**  
**Al-Badar Rural Dental College**  
**& Hospital, KALABURAGI**

Near PDA Engg. College, Naganhalli Road, KALABURAGI - 585 102 - KARNATAKA - INDIA.

Phone : 08472 - 227610, 220222 - Fax : 229687 | albadar\_glb@yahoo.com

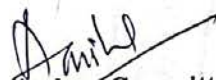


Al-Badar Educational & Charitable Trust's  
**AL-BADAR RURAL DENTAL COLLEGE & HOSPITAL, KALABURAGI**

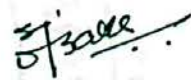
Affiliated to Rajiv Gandhi University of Health Sciences Bangalore &  
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**Action Taken Report**

1. Syllabus completion report has been submitted by all HOD's to Principal.
2. Continuous Internal Evaluation is completed as per the schedule and marks submitted to University Portal in time.
3. Attendance Report of the students is collected from HOD's and uploaded to University portal in time.
4. PG mock exams were conducted as per Schedule.
5. Feedback on curriculum was collected and analyzed and necessary actions were taken.

  
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